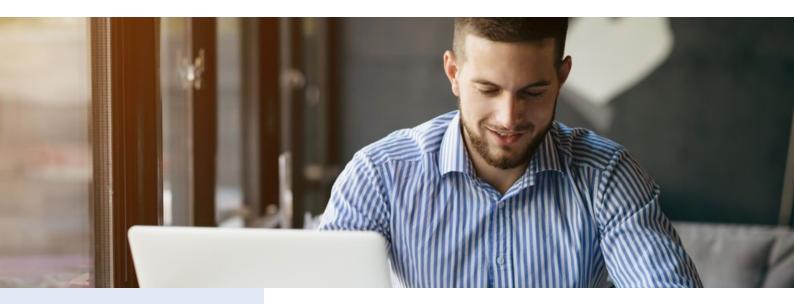# opentext™

Product overview

OpenText Core Share

Securely share and collaborate on enterprise content in the cloud

Allows employees to easily share corporate content

Integrates with other OpenText solutions

Offers controlled collaboration built for business

Provides IT and administrative control

Allows employees to easily share corporate content

Whether sharing documents with colleagues, external partners or other third parties, OpenText™ Core Share provides all the functionality needed to securely share and collaborate on projects with anyone inside or outside the organization. Unlike other major file sharing offerings, Core Share enables both a hybrid environment and a full cloud experience.

Core Share is simple and intuitive for users, bolstered with the security and stability that IT departments require, and can be accessed on all device types. A SaaS application, Core Share is easily deployed and integrates with existing OpenText content management systems. Core Share extends collaboration beyond the corporate firewall, retaining the same level of security and compliance.

When combined with OpenText™ Core Signature, Core Share provides a unified solution to solve all enterprise content collaboration and approval needs by adding electronic signature to the collaboration process.

Integrates OpenText content management solutions

Core Share integrates with OpenText™ Content Suite, OpenText™ Extended ECM, OpenText™ Documentum™ and OpenText™ eDOCS to create a content collaboration and management strategy that addresses the needs of both users and organizations. Hybrid integrations ensure that whether an organization's ECM environment is on-premises, a hosted managed service or entirely cloud-based, Core Share has it covered.

- Easy access to primary Core Share features directly from the Content Suite Smart View and easily sharable from Documentum and eDOCS.

- Bi-directional synchronization of files shared to Core Share from Content Suite or Extended ECM means that updates to files, folders or events in Content Suite or Extended ECM are automatically updated in Core Share, while any new documents or folders added to Core Share are automatically synced in Content Suite or Extended ECM.

- Keep original documents safe and unaffected by drafts and versions created during collaboration with external parties.

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opentext™ | Cloud

Core Share runs in the OpenText Cloud as a cloud service. The OpenText Cloud serves as the foundation for enterprise solutions spanning information management, compliance and B2B integration. Supported by a global, scalable and secure infrastructure, the OpenText Cloud hosts a platform of technology services and packaged business applications for industry and business processes. Multiple data centers in the United States and Europe ensure regional delineation of data.

- Unified audit logs between Core Share, Content Suite and Extended ECM means that throughout the lifecycle of the shared documents, all changes and events are logged and a complete record of all the activities that happened on that file are visible and can be exported.

Offers controlled collaboration built for business

File sharing and collaboration helps users get work done, while adhering to organizational policies for information management and security.

- Deep integration with Microsoft® provides support for storing emails and attachments in Microsoft® Outlook® and co-authoring with Microsoft® Office 365®.
- Native mobile applications with smart user experiences encourages user adoption across many devices.

Provides IT control and enterprise-grade security

Security is paramount when it comes to cloud-based content collaboration. Made for the enterprise, Core Share was built from the ground up with security at each layer of the solution stack, in its infrastructure, platform and application software.
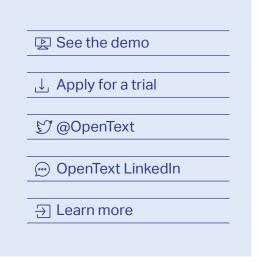
With Core Share, IT administrators can:

- Configure and automatically enforce global policies for sharing with external users.
- Determine password requirements.
- Control which employees have access to share files and which files can be shared.
- Lock and disable accounts and remotely wipe local content on mobile devices.
- Set expiry dates to retract shared content, public links and more.

File encryption is in place whether data is at rest, in transit, on mobile devices and/or in the cloud. Other security features include single sign-on (SSO), two-factor authentication (2FA) and the utilization of highly secure OpenText data centers. With Core Share, there is no need to worry about data security.
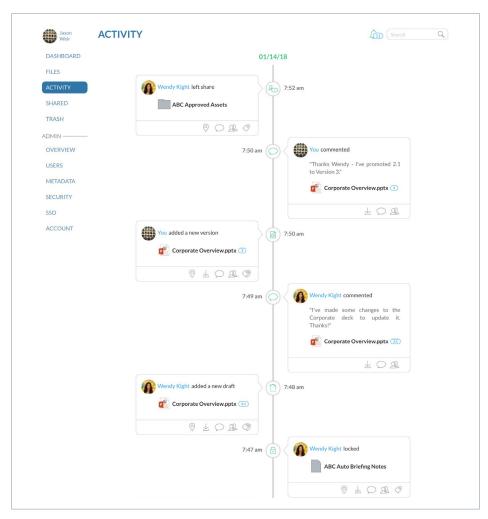
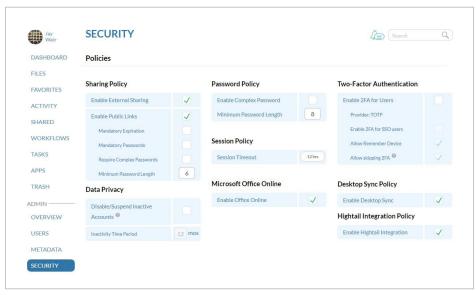| Product features	
Enterprise-strength security	• Configures and automatically enforces global policies for sharing with external users, two-factor authentication, password requirements and session times
	• Ensures security for files in transit and at rest on mobile devices and in the cloud
	• Uses highly secure data centers with strict access policies, system redundancy, fire/flood detection and prevention and other mechanisms
IT friendly	• Deploys instantly with high scalability in the cloud
	• Provides easy management and control with self-service administration
	• Delivers SSO support with active directory integration
Search	• Searches using advanced options, including full-text, keyword and facets for file attributes, comments and people
Audit trail	• Tracks what is being shared and with whom, both internally and externally, with an exportable audit trail

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OpenText Core Share

Administrator security management console